“One on One” Paperwork

Student Name:

Date of Meeting:

Contact Information:

Email:

Emergency Phone:

Mousetrap Team Members:

Assigned production role(s) to date:

Instructions: Please take some time to review the questions below and respond completely and thoughtfully. Please bring two printed copies to your “One on One” meeting with me. One will stay with me and one will be yours to keep. We will both take notes. You will be revisiting many of these questions several times in subsequent meetings and we will review these notes in order to follow your progress.

Part One: General Feedback

What has been the single most useful idea or concept you learned this quarter to date?

What has been the single best experience you’ve had this quarter to date?

What has been the most challenging technical work you have been assigned this quarter so far?

Do you have any specific concerns about our story, our film, our class, or our production challenges?

Do you have any concerns about working collaboratively? Is there any concern you have about working with anyone in the class? Do you have any concerns about another student in the class and their collaborative abilities?

How do you feel your leadership has benefitted the production so far?

Do you feel that our team can reach our production visions/goals? Is there something you feel we need to keep in mind when planning for Winter Quarter based on how things have transpired so far?

Part Two: Individual Reflection

Instructions: Please take a moment to reflect upon your contribution to the CSE458 course content and experience to date and how you might improve your contribution as we near the completion of the Fall Quarter. For this next section, Please indicate your response to each question below by circling one of the possible options

(Y)es, (N)o or (P)artially
Remember to access the 458 syllabus and review both the Grading Policies and the (industry inspired) 4 Golden Rules before answering the questions. You can find them here:


http://courses.cs.washington.edu/courses/cse458/13au/administrative/grade_criteria.html

**On what aspects of the Professionalism criteria do you feel you have been performing well?**

Please indicate on the spaces below:

1. Ability to receive and apply feedback from the Director (me)
   
   Y   N   P

   Questions or Comments:

2. Ability to respond to communication from the Director promptly and respectfully.
   
   Y   N   P

   Questions or Comments:

3. Ability to take direction from Director and to be a positive influence on the class and the project.
   
   Y   N   P

   Questions or Comments:

4. Where direction seems inconsistent or unclear, to have the ability to bring the discrepancy to the Director for discussion during office hours if needed.
   
   Y   N   P

   Questions or Comments:

5. Ability to maintain a positive attitude toward our project. Ability to follow through on work that has been assigned including meeting assigned deadlines.
   
   Y   N   P

   Questions or Comments:

6. Ability to make constructive suggestions by doing the work assigned and also providing alternate technical and aesthetic solutions when needed.

   Y   N   P